www.bayside.vic.edu.au
bayside.p12@education.vic.gov.au
PO Box 515, Altona North, 3025
(03) 9393 5890
ABN 55 464 553 141
CRICOS Provider 00861K

Years P-12 Parent Contributions Arrangements – Including voluntary contributions

Dear parent/guardian,

This letter provides information about voluntary contributions you can make to support Bayside P-12 College for 2027 and other payments you can choose to make.

Victorian government schools provide free instruction. This means all students have free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.

Some families choose to make a voluntary financial contribution to support the school, and we are very grateful for this support. Making a voluntary contribution is your choice. There is no expectation or pressure for families to contribute.

Bayside P-12 College offers a range of items and activities that are additional to the free instruction provided to all students at our school. Financial help is available for extra-curricular items and activities if you are experiencing financial hardship (see further details under Financial Help for Families in the attached information). For a confidential discussion about how to access the financial help available, please contact:

- Altona North P-9 Campus – 9392 8600 Assistant Principal – Vicki Kfoutelaris bayside.p12.altona.north@education.vic.gov.au
- Williamstown 7-9 Campus – 9393 5800 Assistant Principal – Jeff Frampton bayside.p12@education.vic.gov.au
- Paisley 10-12 Campus – 9392 8500 Assistant Principal – Judy Douglas bayside.p12.paisley@education.vic.gov.au

If you need an interpreter, please contact 03 9605 3053 and give our school's phone number [9393 5800]. An interpreter can help you speak with us. This service is free. For more information, please see How to use an interpreter to contact your school.

For more information on the Department of Education's Parent Contributions policy please see the information attached. You can read the full policy at Parent Contributions Policy.

Milan Matejin
College Principal

Patrick Goessens
School Council President

www.bayside.vic.edu.au
bayside.p12@education.vic.gov.au
PO Box 515, Altona North, 3025
(03) 9393 5890
ABN 55 464 553 141
CRICOS Provider 00861K

Voluntary contributions

If you are the carer of a student in out-of-home care or hold a financially means-tested card (such as a healthcare card), please ignore the invitation to make voluntary contributions.

We encourage any family experiencing financial hardship to contact the school for information about the financial help available for extra-curricular activities like camps and excursions.

Voluntary contributions	Suggested amount – parents can contribute more or less	Amount
Voluntary contributions to enhance our school's range of programs, resources and environment.	$295 Primary $595 Secondary $200 VET	$[parent to complete]

Extra-Curricular Items and Activities

Bayside P-12 College offers a range of optional items and activities that are additional to the free instruction provided to all students at our school. Accessing these items and activities does require payment, but financial support is available (see further details under Financial Help for Families below).
Example extra-curricular items and activities include:

- optional activities, camps, excursions and programs
- class photos
- social events like formals.

We have provided confirmed or indicative costs of known extra-curricular items and activities below.
Payment for extra-curricular items and activities with a confirmed cost can be made now or later. Payments can also be made via instalment.
Please contact the school for advice on financial help available for extra-curricular items and activities.

Extra-curricular items and activities	Indicative cost	Confirmed cost (where known)	Parent/carer to select
Victorian camps – Primary level Secondary level (dependant on camp duration and location) Interstate camps – Yr10 level (dependant on camp duration and location)	**$250** **$500** **$1500**	**TBD** **TBD** **TBD**	
Overseas student experience - (Yr10-12 students)	**$5600**	**TBD**	
Instrumental music lessons	**$150**	**$150**	
College Production Camp (2 nights)	**$450**	**$450**	
High Performance Tennis Program Yr7-10 High Performance Tennis Program Yrs 11-12	**$6000** **$3500**	**TBD** **TBD**	
Total Extra-curricular Items and Activities			

www.bayside.vic.edu.au
bayside.p12@education.vic.gov.au
PO Box 515, Altona North, 3025
(03) 9393 5890
ABN 55 464 553 141
CRICOS Provider 00861K

Learning materials for students to own

Booklist items:

You can choose to buy learning materials for your child to individually use and own. These items can be bought from any supplier.

Bayside P-12 College has an arrangement with the following supplier for the materials that you can buy: Campion Education Supplies

If you do not buy these items, your child will still be provided with what they need, however they may not be provided with these items to own, or keep, on an individual basis. If you wish to buy items through the supplier, please go to: CAMPION. The booklist will be provided and published on our website when finalised.

Digital devices:

Bayside P-12 College uses digital devices to support learning. You are able to buy a device for your child to own. If you do not buy a device, your child will be provided with access as they need for their learning, but it may not be one-to-one, to take home, or to keep.

You can find information about the digital devices our school recommends, including minimum device specifications; LWT. You can buy the digital device from LWT from $780. We also recommend purchasing the insurance and bag with the device You can also buy a device meeting these specifications from any other retailer.

Financial Support for Families

Bayside P-12 College understands that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports and Excursions Fund** – this program provides funding for eligible students, including those in out of home care, and holders of eligible financially means-tested cards (such as health care cards), to attend activities like camps, sporting activities, excursions and incursions that are offered on a user-pays basis.
- **Affordable School Uniforms -** delivered by State Schools Relief, this program helps cover costs such as school uniforms, shoes, and other essential school items where families are experiencing financial hardship or short-term crisis.
    - State School Relief funding (for eligible students)
        - State Schools' Relief (SSR) works closely with all government schools across Victoria. Each year SSR assists families who are experiencing financial disadvantage with school clothing, shoes and other essential items. SSR is only able to respond to requests from schools and does not engage directly with parents. Parents are encouraged to talk to their campus wellbeing officer so that school staff can assess a parent's or child's needs and their eligibility for assistance.
- **Western Chances Scholarship (for eligible students)**
    - Scholarships are intended to provide acknowledgment and assistance for talented and motivated young people facing barriers to completing their education. A Western Chances scholarship applicant must have an identifiable talent or pathway. To be eligible for a scholarship, a young person must be aged between 12 and 25 years, enrolled at a government secondary school, and be a resident of one of the six municipalities in Melbourne's west. Western Chances supports young people on their educational journey for as long as the need exists. Scholarships are awarded at the discretion of the Western Chances Scholarship assessors, to applicants who best meet the criteria.

www.bayside.vic.edu.au
bayside.p12@education.vic.gov.au
PO Box 515, Altona North, 3025
(03) 9393 5890
ABN 55 464 553 141
CRICOS Provider 00861K

- **Payment plans for Extra-Curricular items and activities via compass**
    - For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Altona North P-9 Campus – 9392 8600 Assistant Principal – Vicki Kfoutelaris
bayside.p12.altona.north@education.vic.gov.au
Williamstown 7-9 Campus – 9393 5800 Assistant Principal – Jeff Frampton
bayside.p12@education.vic.gov.au
Paisley 10-12 Campus – 9392 8500 Assistant Principal – Judy Douglas
bayside.p12.paisley@education.vic.gov.au

Payment methods

- Compass (preferred option)
    - The online platform that is used to communicate with our families. Payment via Compass is via credit card
- Telephoning the campus office to pay using credit card
    - Payment plans via Compass
        - Families can utilise payment amounts to be deducted at intervals, or they are welcome to organise individual plans. Please discuss this option with campus office personnel

If you want to make voluntary contributions throughout the year, you can:

- decide when to make each contribution
- choose the amount of each contribution.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Contributions Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Parent Contributions policy

Information for families

FREE INSTRUCTION

Schools give students free instruction in the curriculum. This includes:

- Free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.
- The Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major, and the Victorian Pathways Certificate.
- Free access to all subjects, including elective subjects.
- Free access to select-entry and accelerated programs.

FAMILIES CAN CHOOSE TO CONTRIBUTE

Schools can invite 2 types of voluntary contributions:

Voluntary contributions	Tax deductible contributions
Used towards enhanced educational programs and school environment, and additional resources and opportunities offered by schools	Used towards building and/or library fund (for those schools who have such funds)

Schools must advise the carers of students in out-of-home care and parents and carers who hold a financially means-tested card (such as a healthcare card) that the invitation to make voluntary contributions does not apply to them.

In addition, schools can invite parents and carers to pay for optional:

- Extra-curricular items and activities that go beyond the curriculum - for example, school photos, some excursions and some camps.
- Learning materials for students to individually use and own - for example, textbooks, stationery, and in secondary schools only, digital devices. If these items are not bought or provided from home, schools must provide students with free access to what they need for curriculum delivery.

FINANCIAL HELP FOR FAMILIES

Each school has a contact person who can discuss with parents and carers the financial supports that are available.

Schools must publish their Parent Contributions arrangements on their school website, along with a link the department's Parent Contributions policy.